

Redeemer Lutheran College, Biloela

Student Focused Learning for LIFE



MINUTES OF PARENTS & FRIENDS COMMITTEE

Date 20 March 2017

PRESENT: Anne Conway, Catrina Stevens, Vicki Fowler, John McDougall, Petrea Jensen, Eureka Coetzee, Jenni Krenske, Cathy Wissemann, Althea Gooch, Gemma VanItallie, Karen Bryan, Rochelle Radburn, Jo Murphy, Erin Williams, Carmel Witten.

APOLOGIES: Jonel Boonzaaier, Madeline Wilke

Section	Item	Actions
Opening Devotion		Opened in Prayer
Meeting opened	2:00 pm	
Minutes from previous meeting	Minutes were tabled	Moved: E Williams Seconded: Vicki Fowler CARRIED
Ongoing business from previous minutes		<ul style="list-style-type: none"> Shade sail quotes to be finalized, painting quote to be finalized. \$5000 contribution to be made from the PFC towards these projects.
Correspondence Inwards		<ul style="list-style-type: none"> Parent survey regarding PFC times. 17 Families replied. <ol style="list-style-type: none"> Option 1 – 5 Families Option 2 – 12 Families Decision made to alternate 7pm and 2pm meeting times each term.
Correspondence Outwards		<ul style="list-style-type: none"> Nil

REPORTS

Treasurer	Petrea Jensen	Balance as at 20/03/2017 - \$25,921.79 <ul style="list-style-type: none"> Tabled Noted sponsorships for Cook Book are being received
College Council	Catherine Wissemann	Last meeting was 8 March 2017 College Council Report Meeting held 8/3/2017 <ul style="list-style-type: none"> Motor in Big A Fan in Banksia is being repaired under Warranty, expected to be delivered within the next month. Jenni Krenske received resignation of Preparatory Teacher (personal reasons). Planning the construction of a 9x12 storage shed down near the bike track. Approved the 'Managing Excessive Heat Procedure' Jenni Krenske updated College Council members with the Progress on the redevelopment of Preparatory yard and Junior Primary play areas and paths. Asked for feedback on the new Newsletter format Baptism of Banjo Odewahn during Friday Chapel on 10/3/2017.
Principal	Jenni Krenske	<ul style="list-style-type: none"> Prep families and Year one family alerted to the changes in staffing. Monique Woods has been appointed as Prep classroom teacher.

		<ul style="list-style-type: none"> • Appointment of Year One classroom teacher will be announced within the week. • Prep grounds, raised garden added before term 2, quotes from nature inspired gardens to install creek and yarning circle hopefully during the holidays. • Cancer Council Grant applied for by Jenni to go towards the Sunshade installation. • Parent survey regarding the extension of the school to include Year 11 and 12 • Jenni preparing to submit proposal to LEQ; including survey results, staffing model and curriculum. • Feedback from other Principals, about Redeemer Lutheran College has been positive and encouraging. • Cheerleading fundraising committee to communicate their fundraising goals with the Principal, to ensure that there is no overlapping of sponsorship requests from other committees, such as the PFC. • Sporting shed construction. More information needed from the Council. • Changes to playground, suggested equipment and layout displayed on wall in staffroom. Grant from gaming grant needed via the P&F. Erin to apply.
Fundraising Committee		<ul style="list-style-type: none"> • Thank you to Vicki for the sponsorship letters going out to businesses. • Thank you to Catrina Stevens for her creative ideas, props and photography for the Recipe Book. • Thank you to Gemma VanItallie and Vicki Fowler for assisting Catrina with Photo Shoot. • Recipe book <ol style="list-style-type: none"> 1. Quote from publishers. Chosen to use a publisher from Hervey Bay, who can publish within 1 to 2 weeks of having the copy sent to them. 2. Waiting on 60 plus families to still share recipes - Main Meal recipes mostly needed. 3. Discussion held regarding layout, text colour and type for recipe book. 4. Helpers needed for Recipe book: Retyping of recipes, sorting and collating pages. <ol style="list-style-type: none"> 1. Jo Murphy 2. Karen Bryan 3. Erin Williams 4. Carmel Witten 5. Eureka Coetzee 6. Jonel Boonzaaier • Picture plates as fundraiser, presented to families for open day as an activity for proposed Under 8s Day. • Pie drive early term 2 , Petrea to contact Simmons Bakery
Uniform Shop		<ul style="list-style-type: none"> • Sign arrived for outside uniform shop – to show that it is open • Another sign ready to be installed above door • Online shopping for uniform shop, photography of stock has commenced • Middle school socks to arrive within the next two weeks
At the end of Reports for all Reports		<p>Moved: Gemma VanItallie Seconded: Jo Murphy CARRIED Everyone</p>

General Business		<ol style="list-style-type: none"> 1. A question from a parent regarding volunteer/supporter shirts be available for parents <ul style="list-style-type: none"> • Staff to look different to volunteers and parents • Wearing these shirts will create a feeling of cohesiveness amongst parents and staff. Particularly helpful when out in the community and on camps. • Stock issues can be a hindrance as sometimes a minimum order of 100 is needed. • Eureka will follow this up by obtaining quotes from Heidi Ho embroidery. To be confirmed at next meeting
Meeting closed	3:00 pm	
		Next meeting Monday, 8 May 2017 @ 7:00pm - 8:00pm. PLEASE NOTE CHANGE OF TIME